

AUG 13 2018

Approved

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Ralph McBroom
TODAY'S DATE: July 27, 2018

DEPARTMENT: Purchasing

SIGNATURE OF DEPARTMENT HEAD:

REQUESTED AGENDA DATE: August 13, 2018

SPECIFIC AGENDA WORDING: Consideration and approval to remove the following seven items from the Johnson County Inventory in accordance with the Johnson County Inventory/Fixed Asset Policy and Procedures Manual Section 3.10.4 Missing Assets.

- 1ea. Night Vision 30mm JCSO ID 000000013975
- 1ea. Dell E6520 Latitude Laptop JCSO ID 000000984539
- 1ea. 1984 Flatbed Trailer 42' JCSO ID 000000981510
- 1ea. ID Camera with Laminator JCSO ID 000000981796
- 1ea. Motorola XTS 1500 Handheld JCSO ID 000000986125
- 1ea. Motorola APX 4000 Handheld JCSO ID 000000986042
- 1ea. HP 4200N LaserJet Printer JCSO ID 000000981454

PERSON(S) TO PRESENT ITEM: Ralph McBroom

SUPPORT MATERIAL: See attachment

TIME: 5 min

ACTION ITEM: X
WORKSHOP:
CONSENT:
EXECUTIVE:

STAFF NOTICE:

COUNTY ATTORNEY:
AUDITOR:
PERSONNEL:
BUDGET COORDINATOR:

IT DEPARTMENT: X
PURCHASING DEPARTMENT:
PUBLIC WORKS:
OTHER: Sheriff Office

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____

Date _____

JOHNSON COUNTY SHERIFF'S OFFICE

ADAM KING
SHERIFF



JAMES SAULTER
CHIEF UNIFORM DIVISION

MARK REINHARDT
CHIEF INVESTIGATIONS/ADMIN.

July 23, 2018

To: Johnson County Commissioner's Court
Johnson County Purchasing Agent, Ralph McBroom

From: Chief Deputy Mark Reinhardt
Johnson County Sheriff's Office

The Johnson County Sheriff's Office requests the courts approval to authorize the purchasing agent of Johnson County to remove the below listed items from inventory.

1 ea.	Night Vision 30 mm	JCSO ID 000000013975
1 ea.	Dell E6520 Latitude Laptop	JCSO ID 000000984539
1 ea.	1984 Flatbed Trailer 42'	JCSO ID 000000981510
1 ea.	ID Camera with Laminator	JCSO ID 000000981796
1 ea.	Motorola XTS 1500 Handheld	JCSO ID 000000986125
1 ea.	Motorola APX4000 Handheld	JCSO ID 000000986042
1 ea.	HP 4200N Laserjet Printer	JCSO ID 000000981454

These items have been missing prior to the installation of this administration on January 1, 2017. With the assistance of the I.T. Department, the County Auditor, and the Purchasing Department, a diligent search has been completed. These items have been listed as missing through the past three inventories and may be removed from the Johnson County Inventory.

Respectfully,

A handwritten signature in black ink, appearing to read "Mark D. Reinhardt".

Chief Deputy Mark Reinhardt
Admin/CID/Jail